

Summer Youth Employment Program

14-15 Years Old

About SYEP

The NYC Summer Youth Employment Program (SYEP) is the nation's largest youth employment program, connecting New York City youth between the ages of 14 and 24 with career exploration opportunities and paid work experience each summer.

What the Program Offers?



Work-readiness Training



Project Based Learning



Financial Literacy Training



Summer Jobs



Paid Professional Summer Internships

Who is Eligible?

To apply for SYEP, you must be:

- ✓ between the ages of 14 and 15
- ✓ a current resident of one of the five boroughs of New York City

How to Apply?

Wondering how to apply to SYEP? Please visit our website at www.nyc.gov/SYEP or call DYCD Youth Connect at 1.800.246.4646 to learn about the application process. The DEADLINE for submitting your application is **Friday April 10th, 2020.**

NYC

Department of
Youth & Community
Development

Summer Youth
Employment Program



nycyouth



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www.nyc.gov/SYEP or 1.800.246.4646

<i>Applicant Signature</i>	<i>Date</i>	<i>Parent/Guardian Signature</i>	<i>Date</i>
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If you are selected from the lottery or recruited for a summer opportunity, you will need to bring certain documents to your SYEP provider. You must submit **COPIES** of one (1) item from categories 1-6 listed below as it applies to you. **These items are needed to officially complete your enrollment so that you are eligible for SYEP.** Note that some documents may satisfy more than one category (e.g. U.S. Birth Certificate or current U.S. Passport for categories 2).

Reminder: ONLY COPIES OF THESE DOCUMENTS WILL BE ACCEPTED

1. Proof of Identity

- ☐ Official Picture ID (school, city, state, government issued)
IDNYC Municipal ID will be accepted

2. Proof of Age

- ☐ Birth Certificate **OR**
- ☐ Benefit Card **OR**
- ☐ NYS Driver/Non-Driver's License **OR**
- ☐ Alien Registration Card **OR**
- ☐ Valid U.S. Passport

3. Proof of Social Security Number

- ☐ Social Security Card (**ONLY**)

4. Proof of Address (Dated within the last 6 months)

- ☐ Home Utility Bill **OR**
- ☐ Current Lease, Mortgage, Deed **OR**
- ☐ Current Cable Bill (Must have Phone Service Listed) **OR**
- ☐ Official Mail from a Federal, State or City Agency

5. SYEP Application

- ☐ A signed SYEP application is required for all youth. Youth under the age of 18 are required to have the signature of a parent or guardian.

6. Proof of Family Income (Dated within the last 6 months)

If Supported by Public Assistance

- ☐ Current EBT Card (with parent/guardian name) **AND** a recent store receipt **OR**
- ☐ Current Benefit Budget/SNAP Letter **OR**
- ☐ Official letter from Social Services (Must include applicant's name, Benefit # and date)

OR

If Not Supported by Public Assistance

- ☐ Two (2) consecutive pay stubs dated within the last six months (Must include payee name, and gross income) **OR**
- ☐ 2019 W-2 form and one (1) pay stub dated within the last six months **OR**
- ☐ Current Pension Award letter **OR**
- ☐ Current SSA Award letter **OR**
- ☐ Unemployment Benefit Document dated within the last six months **OR**
- ☐ If self-employed, 2019 Tax Return including Schedule "C" or "E" (if receiving rental income)

7. Please provide ONLY if applicable

- ☐ Proof of **Disability**: Official documentation as applicable certifying disability from a physician, ACS, HRA, School, Social Service agency or authorized entity.

Please note: all references to the word current mean documents dated within the last six (6) months or where applicable, documents which are still valid and have not expired. The status of your application can be found at www.nyc.gov/dycd.

WHAT WILL I BE DOING THIS SUMMER?

As a 14-15 year old youth you will participate in a paid project-based learning experience that will provide enriching career exploration, emphasize work- readiness, help foster leadership and develop numerous skills. Activities will take place for 15 hours a week for six weeks in July and August and participants will receive up to a \$700 stipend based on their attendance and participation.

HOW DO I QUALIFY FOR SYEP?

You must be:

- 14-15 years old as of July 6th, 2020
- reside within the five boroughs of New York City

HOW CAN I APPLY TO SYEP?

To apply to the program you can do one of the following:

- Visit our website www.nyc.gov/dycd and follow the links to fill out the application online or download a paper copy
- Paper applications can also be obtained from one of the community based organizations or Providers operating the program. A complete list of authorized SYEP providers can be found on the DYCD website (www.nyc.gov/dycd)
- Complete paper applications must be submitted before the application deadline to the Provider of your choice
- Youth may also be recruited for specialized programming directly by SYEP providers
- DYCD cannot mail applications to you, nor do we accept applications by mail

WHAT IS THE SYEP APPLICATION DEADLINE?

The deadline to submit a complete SYEP application is April 10th, 2020.

HOW ARE YOUTH SELECTED TO THE PROGRAM?

Youth can be selected to the program via two options, through a lottery or direct recruitment by an SYEP provider to specialized programming.

DYCD will conduct a lottery to select participants to the program. There will be more than one lottery to ensure that all seats in the program are filled. If you are selected by the lottery you will be contacted via the email address and/or phone number you provide in your application. You can check the status of your application by visiting the DYCD website (www.nyc.gov/dycd)

HOW LONG IS SYEP?

SYEP is 15 hours a week for six weeks from July 6 to August 15

HOW WILL I BE PAID?

Participants can earn up to \$700 stipend that will be paid weekly based on youth attendance and participation.

Participants are paid with a debit card or with Direct Deposit to a bank account of their choice.

DO I HAVE TO PAY ANY FEES TO APPLY FOR SYEP?

No. DYCD does not require a fee for applying to SYEP and no one is allowed to charge a fee for participation or application entry.

During the summer, you will be responsible for your own transportation to and from work as well as your own meals. These are the only out-of-pocket costs that you should incur while working for SYEP.

CAN I SUBMIT MORE THAN ONE SYEP APPLICATION? DOES IT INCREASE MY CHANCES TO BE SELECTED?

No, only the first application submitted will be accepted. Submitting multiple applications may prevent you from consideration in the job.

WHAT DOCUMENTS DO I NEED TO PARTICIPATE?

Check the application for a list of required documents including but not limited to a picture ID, proof of age and address. Youth aged 14 – 15 years old do not need working papers.

CAN I ATTEND SUMMER SCHOOL AND PARTICIPATE IN SYEP?

It will depend on your school schedule and whether it can accommodate both your work placement schedule and school.